

**Subject:** W-2 Forms for 2005  
**From:** "Eduardo J. Ribas" <Announcement@noaa.gov>  
**Date:** Wed, 08 Feb 2006 13:06:34 -0500

**MEMORANDUM TO:** All NOAA Employees

**FROM:** Eduardo J. Ribas  
Director, Workforce Management Office

**SUBJECT:** W-2 Forms for 2005

In previous years, the National Finance Center (NFC) mailed W-2 Forms in envelopes stamped to identify the forms were enclosed. This year, NFC used plain, white envelopes to mail the 2005 W-2 Forms. Please be on the alert. As the W-2 Forms were mailed in envelopes identical to those containing Earnings and Leave (E&L) statements, you may not realize one of those envelopes contains your W-2 Form and inadvertently throw it out. We recommend opening all of the envelopes you've received from NFC since January 1, 2006, as one of them likely contains your W-2 Form.

If you have already disposed of those envelopes, and you haven't yet received your W-2 Form, you may print it from the on-line Employee Personal Page (EPP) at <https://www.nfc.usda.gov/personal/> . You will need a PIN number to access EPP. If you don't have one, you may request it from the NFC website.

Should you have any questions, please contact your servicing Workforce Management Office Advisor/Specialist for assistance,  
[http://www.wfm.noaa.gov/contact\\_lists.html](http://www.wfm.noaa.gov/contact_lists.html)

---

This message was generated for the Director for Workforce Management Office by the NOAA Information Technology Center/Financial and Administrative Computing Division